



**SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 14, 2025, 7:00 P.M.**

The regular monthly meeting of the South Hill Town Council was held on Tuesday, October 14, 2025 at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Ashley Hardee
Carl Sasser, Jr.

Lillie Feggins-Boone
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

B. Staff in Attendance

Keli Reekes, Town Manager
Ryan Durham, Interim Chief of Police
Dahlis Morrow, Dir. of Finance & Admin.

C. J. Dean, Dir. of Municipal Services
Leanne Feather, Admin. Asst./Clerk
Robert York, Code Compliance Insp.

II. APPROVAL OF AGENDA

A motion was made by Councilor Smith, second by Councilor Luster, to approve the agenda for October 14, 2025. The motion carried unanimously.

III. CITIZENS TO ADDRESS COUNCIL

At this time, the following citizens addressed Council:

- **Wade Crowder** commended Town staff for their work and expressed concerns regarding freedom of speech at Town Council meetings. He also shared his experience interacting with staff at Town Hall and emphasized the need for a homeless shelter in the community.
- **Paul Duffer** shared personal remarks regarding his relationship with a Councilor and offered a positive message.

V. PUBLIC HEARINGS

A. Ordinance Amendments: Buildings and Building Regulations

Town Manager Keli Reekes informed Council that a Notice of Public Hearing had been published seeking public comment on proposed amendments to the Town Code pertaining to buildings and building regulations. The amendments would establish civil penalties in place of criminal prosecution for

violations of state building and maintenance code regulations and would require certain property owners to register vacant buildings with the Code Official.

Mrs. Reekes opened the Public Hearing:

- Mike Luddy, a property owner within the Town limits, expressed concerns regarding the proposed code amendments. He stated his belief that the changes could bypass due process for citizens, cited the number of properties in Town that would require improvements, and discussed the financial burden associated with making those improvements. Mr. Luddy also expressed concern about increasing utility costs for residents and urged the Town to be more financially considerate and attentive to citizen concerns.
- Wade Crowder stated that he believes the Town's determination of a property as dilapidated is unfair and subjective. He expressed a preference for such matters to be addressed through the court system before a judge.

Mrs. Reekes closed the Public Hearing.

Further discussion included Vice Mayor Honeycutt noting that the criminal system is not effective and emphasizing that residents will continue to receive due process. Councilor Smith stated that while safety remains a top priority, he believes the Town should also take a compassionate approach toward residents. Councilor Freeman-Hite emphasized the importance of ensuring the process is fair to all and expressed empathy both for those unable to afford property maintenance and for those whose property values are affected. Mrs. Reekes and Code Inspector Robert York provided additional clarification on the process.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee, to adopt Ordinance O-10-25 amending the Town of South Hill's implementation of the Uniform Statewide Building Code. The motion passed 6-2 via roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – No
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – No

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee, to adopt Ordinance O-11-25 amending the Town of South Hill Code to implement a vacant property registry. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

B. Ordinance Amendments: Right-of-Way Permit

Mrs. Reekes informed Council that a Notice of Public Hearing had been published to inform interested parties that Town Council will receive public comments on proposed amendments to the Town Code regarding the implementation of a right-of-way permit process.

Mrs. Reekes opened the Public Hearing:

- Wade Crowder requested clarification on the matter.
- Mike Luddy inquired whether emergency maintenance would be considered within the permitting process.

Mrs. Reekes closed the Public Hearing.

Further discussion included clarification from Mrs. Reekes and Municipal Services Director C. J. Dean that implementation of the permit process would enable the Town to monitor which companies are performing work and where within Town limits. They explained that the permit system would also provide the Town advance notice of upcoming projects, allowing staff to inform the public when work is scheduled to occur.

A motion was made by Councilor Hardee, second by Vice Mayor Honeycutt, to adopt Ordinance O-12-25 amending the Town of South Hill code to require a permit be obtained and inspection fee be paid prior to the start of any work in and under the Town's right-of-way. The motion passed unanimously.

A motion was made by Councilor Hardee, second by Councilor Freeman-Hite, to approve a \$100 non-refundable right-of-way permit fee. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

C. Ordinance Amendments: Taxation and Utility Bill Payment

Mrs. Reekes informed Council that a Notice of Public Hearing had been published to receive public comments on proposed amendments to the Town Code regarding taxation and utility bill payments.

Mrs. Reekes opened the Public Hearing:

- Wade Crowder expressed concern about the ability of low-income residents to manage a fee increase.

Mrs. Reekes closed the Public Hearing.

Further discussion included clarification from Mrs. Reekes that the Finance Director has established procedures to assist customers experiencing financial hardship. She also clarified what constitutes certified funds and explained that credit card payments are not accepted to reestablish service because such transactions can be disputed.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee, to adopt Ordinance O-13-25 amending the Town of South Hill's utility cut-on fee. The motion passed unanimously.

A motion was made by Councilor Sasser, second by Vice Mayor Honeycutt, to adopt Ordinance O-14-25 amending the Town of South Hill Code to require payment by of delinquent utility bills by certified funds. The motion passed unanimously.

A motion was made by Vice Mayor Honeycutt, second by Councilor Sasser, to adopt Ordinance O-15-25 amending the Town of South Hill Code to assess a bad check fee. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

VI. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

- a. September 8, 2025 Regular Meeting**
- b. September 23, 2025 Work Session**

2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

Petty Cash	\$750
Checking Accounts	\$2,898,807.84
Investments	\$30,730,514.52
Restricted/Committed Funds	\$2,594,608.75
Total of all Funds	\$36,224,681.11

A motion was made by Councilor Freeman-Hite, second by Councilor Hardee, to approve the Consent Agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. Chamber of Commerce Street Closure Request

Mrs. Reekes informed Council that the Chamber of Commerce has requested approval to close certain streets for the Candy Cruise event on Tuesday, October 28, 2025, from 4:00 p.m. to 9:00 p.m. The requested closures include S. Mecklenburg Avenue between Atlantic and Danville Streets (between stoplights), Center Lane between S. Mecklenburg Avenue and Brooke Avenue, E. Main Street between S. Mecklenburg Avenue and Brooke Avenue, SE Main Street between S. Mecklenburg Avenue and Brooke Avenue, and E. Pine Lane between S. Mecklenburg Avenue and Brooke Avenue.

A motion was made by Councilor Smith, second by Councilor Freeman-Hite to approve the Chamber of Commerce's requests to close the above-mentioned streets for the Candy Cruise on Tuesday, October 28, 2025. The motion carried unanimously.

b. Ratify and Approve Police Department Contracts

Mrs. Reekes asked Council to approve contracts with Deep River Restoration in the amount of \$23,827 and R.F. Howerton in the amount of \$86,770 for emergency procurement efforts due to water damage at the Police Department, to ensure compliance with audit and

financial reporting requirements. She noted that additional restoration efforts were managed in-house by Town staff, with materials and electrical work costing approximately \$5,500.

A motion was made by Vice Mayor Honeycutt, second by Councilor Smith to ratify and approve the contracts with Deep River Restoration and R. F. Howerton obtained through emergency procurement in connection with the water damage remediation efforts at the Police Department.. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

c. Nicks Lane Area Housing Rehabilitation Project Update

Mrs. Reekes provided Council with an update on the Nicks Lane Area Housing Rehabilitation Project, noting that the initiative continues to progress well. Two projects have been completed, and work on an additional property is approximately 50% complete. She reported that two landlords owning three properties declined participation, and one homeowner has been unresponsive. Despite outreach efforts, no new applicants have been identified within the original project area. With the agreement of the Project Management Team, the Town and the Southside Planning District Commission (SPDC) are exploring an expansion of the project area.

d. Request for Proposals: Residential Trash Collection Services

Mrs. Reekes reported that Town staff solicited proposals from qualified companies to provide residential refuse and recycling collection services. Three proposals were received from Meridian Waste Virginia, LLC, Green for Life (GFL) Environmental, and Pink Waste Solutions. Staff conducted a comprehensive evaluation of each proposal, considering business reputation, performance history, qualifications, proposed approach and methodology, responsiveness and customer service, and overall cost. Based on this review, staff recommended awarding the contract to Meridian Waste Virginia, LLC, to serve as the Town's residential refuse and recycling collection provider.

Further discussion included Mrs. Reekes providing clarification regarding ownership of the trash containers, the implementation of a new collection schedule, the frequency with which services are rebid, the staff members involved in the review process, and responses to complaints related to the current service provider.

A motion was made by Councilor Hardee, second by Councilor Luster to award the contract to Meridian Waste Virginia, LLC to serve as the Town's residential trash collection service provider, and further authorize the Town Manager to sign all relevant documents. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

e. Resolution to Dissolve the Lake Country Development Corporation

Mrs. Reekes reported that the Southside Planning District Commission (SPDC) established the Lake Country Development Corporation (LCDC) in 1981 to administer revolving

loan funds from the Economic Development Administration and USDA. She explained that, as most planning district commissions now manage these programs directly, maintaining the LCDC as a separate entity is no longer necessary. The SPDC Executive Committee adopted a resolution on September 15, 2025, to dissolve the LCDC, and each member jurisdiction is asked to pass a concurring resolution to complete the process.

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster to adopt the resolution approving the dissolution of Lake Country Development Corporation. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

2. Director of Municipal Services Report

a. Sycamore-Howerton Sewer and Water Extension

Director of Municipal Services C.J. Dean reported that the Town received sealed bids for the Sycamore-Howerton Sewer and Water Extension project. J. Harman Saunders Construction submitted the lowest bid, totaling \$1,700,000, for labor and materials in accordance with the advertised Invitation for Bid. He noted that bids were quantity-priced to cover labor, materials, and installation of new water lines.

Further discussion included Mr. Dean providing clarification on the number of homes that will be impacted by the new water lines, the proposed project timeline, and the expected lifespan of the new lines.

A motion was made by Councilor Luster, second by Councilor Hardee, to award the Sycamore-Howerton Sewer & Water Extension to J. Harman Saunders Construction as submitted by sealed bids on October 1, 2025, in the amount of \$1,700,000, and to authorize the Town Manager or her designee to sign all of the necessary paperwork to complete this project. The motion passed via roll call vote as follows:

Councilor Crocker – Aye	Councilor Feggins-Boone – Aye
Councilor Freeman-Hite – Aye	Councilor Hardee – Aye
Vice Mayor Honeycutt – Aye	Councilor Luster – Aye
Councilor Sasser – Aye	Councilor Smith – Aye

C. Reports to Accept as Presented

For efficiency, the following reports for August 2025 were presented as a group to accept as presented.

1. Police Report

Acting Chief of Police Ryan Durham submitted the monthly police report. He reported there were 312 Activity incidents, 50 reportable criminal offenses, 732 calls for service, and \$9,179 in property recovered. Other miscellaneous items included 77 training hours and 43 warrants issued. Administrative news was shared.

2. Fire Department Report

Fire Chief Michael Vaughan submitted the quarterly Fire Report. He reported the SHVFD responded to 218 alarm calls in the first quarter. Calls responded to in Town were 129, within the county district were 86, and involving fire were 20. Mutual aid given was 21. Automatic aid received was 39. Training included vehicle extraction, apparatus, hazmat, and recruit. Fundraising efforts included the annual Bucket Drive and t-shirt sales. Administrative news was shared.

3. Municipal Services Report

C. J. Dean submitted the Municipal Services report on the following:

- Continued efforts for the installation of new water and sewer lines.
- Continued efforts to acquire easements for projects.

4. Parks, Facilities and Grounds

Jason Houchins submitted the Parks, Facilities and Grounds report on the following:

- Lighting project for Parker Park basketball courts will start October 27.
- Town Hall HVAC repair completed.
- Police Department interior repairs completed.

5. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	87
Permits Issued	38
Fees Collected	\$2,418.78
UEZ Exemption	\$0
Rehab Exemption	\$330.99
General Exemption	\$1,061.82
Work Value	\$682,213.43

New businesses included:

Rewind on the Flipside	229 W. Danville St.	Retail
Waxologie, LLC	305 E. Main St.	Waxing Salon
Dollar General Store #31024	1100 W. Atlantic St.	Retail

c. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

6. Business Development Report

Brent Morris submitted the Business Development report on the following:

- Working with local property owners utilizing Town incentives.
- Met with a development group regarding commercial investment in Town.

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- Continued efforts for new business recruitment.

7. Human Resources Report

Kristine Martin submitted the Human Resources report on the following:

- Launched a new benefits portal for employees.
- Town hosted an employee appreciation ice cream social.
- Tracy Cannon hired as Accreditation Manager for the Police Department.
- Currently recruiting for positions in Parks, Facilities, and Grounds, and at the Wastewater Treatment Plant.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee, to approve the reports as presented. The motion carried unanimously.

VII. APPOINTMENTS

A. Regional Industrial Facilities Authority: Alternate

Mayor Moody recommended appointing Town Manager Keli Reekes to serve as an alternate member of the Board to fulfill the requirements for the Route 58 Activation Regional Industrial Facilities Authority (RIFA) Board with Mecklenburg County.

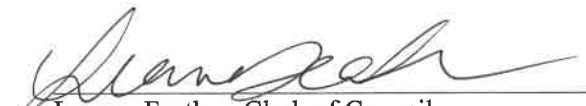
A motion was made by Councilor Smith, second by Councilor Luster, to appoint Town Manager Keli Reekes as an alternate member to the Regional Industrial Facilities Authority (RIFA) board. The motion passed unanimously.

VII. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 8:09 p.m.

VALIDATION

Minutes approved this 10 day of November, 20 25.


Leanne Feather, Clerk of Council


W.M. Moody, Mayor

**AN ORDINANCE AMENDING THE TOWN OF SOUTH HILL'S IMPLEMENTATION OF
THE UNIFORM STATEWIDE BUILDING CODE**

WHEREAS, Virginia Code §36-106 empowers the Town of South Hill, Virginia (the “Town”) to impose civil penalties for Uniform Statewide Building Code violations; and

WHEREAS, Virginia Code §15.2-1115 empowers the Town to “compel...the razing or repair of all unsafe, dangerous or unsanitary public or private buildings, walls or structures which constitute a menace to the health and safety of the occupants thereof or the public,” to abate the nuisance itself if the responsible party fails to do so after reasonable notice, and to “collect the cost thereof from the owner or owners, occupant or occupants of the property affected in any manner provided by law for the collection of state or local taxes;”

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of South Hill, Virginia, that Town Code Secs. 22-52 and 22-53 are repealed and replaced with the following added language below in italics and underline.

Sec. 22-52 Violations and Penalties

(a) Statement of Policy

(1) The Town's policy is to seek voluntary compliance with all enforcement cases throughout the Town. If voluntary compliance cannot be achieved, as a last resort, further enforcement and penalties shall follow the language below.

(b) Criminal

(1) Any person guilty of a violation of the provisions of this chapter or of the Uniform Statewide Building Code resulting in injury to a person shall be punished by a fine of not more than two thousand five hundred dollars (\$2,500.00) unless a civil penalty applies as provided in subsection (b) of this section.

(2) Any person convicted of a second offense committed within less than five (5) years after a first offense shall be punished by a fine of not less than one thousand dollars (\$1,000.00) nor more than two thousand five hundred dollars (\$2,500.00).

(3) Any person convicted of a second offense committed within a period of five (5) to ten (10) years of a first offense of this chapter shall be punished by a fine of not less than five hundred dollars (\$500.00) nor more than two thousand five hundred dollars (\$2,500.00).

(4) Any person convicted of a third or subsequent offense committed within ten (10) years of an offense under this chapter shall be punished by a fine of not less than one thousand five hundred dollars (\$1,500.00) nor more than two thousand five hundred dollars (\$2,500.00).

(5) Any prosecution under this section shall be commenced within the period provided for in the Code of Virginia § 19.2-8.

(c) Civil

- (1) The penalty for any violation of the Uniform Statewide Building Code not resulting in injury to a person shall be a civil penalty of \$100 for the initial summons and \$350 for each additional summons.
- (2) Each day during which the violation is found to have existed shall constitute a separate offense. However, specified violations arising from the same operative set of facts shall not be charged more frequently than once in any 10-day period, and a series of specified violations arising from the same operative set of facts shall not result in civil penalties which exceed a total of \$4,000.
- (3) Any person summoned or issued a ticket for a scheduled violation may make an appearance in person or in writing by mail to the department of finance or the treasurer of the locality prior to the date fixed for trial in court. Any person so appearing may enter a waiver of trial, admit liability, and pay the civil penalty established for the offense charged. Such persons shall be informed of their right to stand trial and that a signature to an admission of liability will have the same force and effect as a judgment of court. As a condition of waiver of trial, admission of liability, and payment of a civil penalty, the violator and a representative of the locality shall agree in writing to terms of abatement or remediation of the violation within six months after the date of payment of the civil penalty.
- (4) If a person charged with a scheduled violation does not elect to enter a waiver of trial and admit liability, the violation shall be tried in the general district court in the same manner and with the same right of appeal as provided for by law. In any trial for a scheduled violation authorized by this section, it shall be the burden of the locality to show the liability of the violator by a preponderance of the evidence. An admission of liability or finding of liability shall not be a criminal conviction for any purpose.
- (5) If the violation concerns a residential unit, and if the violation remains uncorrected at the time of assessment of the civil penalty, the court shall order the violator to abate, or otherwise remedy through hazard control, the violation in order to comply with the Code. Except as otherwise provided by the court for good cause shown, any such violator shall abate, or otherwise remedy through hazard control, the violation within six months of the date of the assessment of the civil penalty.
- (6) If the violation concerns a nonresidential building or structure, and if the violation remains uncorrected at the time of assessment of the civil penalty, the court may order the violator to abate, or otherwise remedy through hazard control, the violation in order to comply with the Code. Any such violator so ordered shall abate, or otherwise remedy through hazard control, the violation within the time specified by the court.

Sec. 22-53 Abatement of unsafe, dangerous or unsanitary public or private buildings, walls or structures which constitute a menace to the health and safety of the occupants thereof or the public.

- (a) A notice of unsafe structure, pursuant to the Virginia Maintenance Code, shall be reasonable notice for the purposes of Virginia Code § 15.2-1115 and this section.
- (b) The Town may abate or obviate the unsafe structure if the owner fails to do so after notice as provided in subsection (a) of this section.
- (c) If the Town abates or obviates the unsafe structure, the Town Treasurer shall charge and collect the cost thereof from the owner or owners, occupant or occupants of the property affected in any manner provided by law for the collection of state or local taxes.

Done in the Town of South Hill, Virginia, this 14th day of October, 2025.

Town of South Hill, Virginia

By: W. M. Moody
W. M. Moody, Mayor

ATTEST:

Leanne Feather
Leanne Feather, Clerk of Council

**AN ORDINANCE IMPLEMENTING VACANT BUILDING REGISTRATION
PROGRAM WITHIN THE TOWN OF SOUTH HILL**

WHEREAS, Virginia Code §15.2-1127 empowers the Town of South Hill, Virginia (**the “Town”**) to require property owners register certain vacant buildings with the building official; and

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of South Hill, Virginia, that Town Code Chapter 22 – Buildings and Building Regulations be amended to include Article V. – Vacant Building Registration Program. Added language is included below in italics and underline.

Secs. 22-153—22-175. Reserved.

ARTICLE V. – VACANT BUILDING REGISTRATION PROGRAM

Sec. 22.176. Purpose.

The purpose of this article is to keep an inventory of buildings in the Town that might endanger the public's health, safety or welfare. The vacant building registration program is hereby established to ensure that owners of vacant properties are known to the Town and other interested parties and can be reached if necessary; to ensure that owners of vacant properties are aware of the obligations of ownership under relevant codes and regulations; and to ensure that owners meet minimum standards of maintenance of vacant properties.

The ordinance from which this article is derived is written in accordance with the Code of Virginia, § 15.2-1127, which gives a Town the authority, by ordinance, to require property owners register certain vacant buildings with the building official.

Sec. 22.177. Registration requirements.

The owner of a building which has been continuously vacant for a period of twelve (12) months or more and which meet the definition of "derelict building" under the Code of Virginia, § 15.2-907.1, must register such buildings on an annual basis with the building code official. This article applies to all vacant buildings, residential or non-residential.

A derelict building is defined as follows: a residential or nonresidential building or structure, whether or not construction has been completed, that might endanger the public's health, safety, or welfare and for a continuous period in excess of six (6) months, has been (i) vacant, (ii) boarded up in accordance with the building code, and (iii) not lawfully connected to electric service from a utility service provider or not lawfully connected to any required water or sewer service from a utility service provider.

To register a building, the owner or the owner's agent for the building, shall provide the information to the building official on the forms designated by the building official and filed with the department of development. The owner must provide the following information:

- (1) The address of the vacant building;*
- (2) The name, address, and active telephone number of the owner and the owner's agent;*

- (3) A detailed statement which estimates how long the building is likely to remain vacant, and the reasons for it remaining vacant during that period;
- (4) A description of the measures that will be taken while the building is vacant to ensure that the property is maintained in compliance with all applicable building, health and property maintenance codes;
- (5) Proof that the owner or agent has implemented an on-going rodent abatement and preventions plan for the interior and exterior of the building; and

Sec. 22.178. Annual registration fee.

The building owner or the owner's agent shall pay an annual registration fee of one hundred dollars (\$100.00). The fee shall be paid at the time that the building is initially registered. For each subsequent year, or any part of such year, that the building remains continuously vacant, an annual and non-refundable fee of seventy-five dollars (\$75.00) shall be paid within fifteen (15) days of the anniversary date of the building's initial registration.

Sec. 22.179. Violations and penalties.

Failure to register shall result in a two hundred dollar (\$200.00) civil penalty or in a two hundred fifty dollar (\$250.00) civil penalty if the property is located in an historic district, a conservation or redevelopment area or in a designated blighted area. Upon re-occupancy, the owner shall notify the department of development in writing.

The building official shall mail to the owner of a registered vacant building notice of the upcoming anniversary of the initial registration date and of the need to renew the registration of the building if it remains vacant. The notice shall warn the owner that a civil penalty will be imposed pursuant to this section if the owner fails to renew the registration within fifteen (15) days of the anniversary of the building's initial registration.

Notice of the imposition of a civil penalty pursuant to this section shall be mailed to the owner, at the address to which property tax notices are sent, at least thirty (30) days prior to the imposition of the penalty.

Secs. 22.180—22.190. Reserved.

Done in the Town of South Hill, Virginia, this 14th day of October 2025.

Town of South Hill, Virginia

By: W. M. Moody
W. M. Moody, Mayor

ATTEST:

Leanne Feather
Leanne Feather, Clerk of Council

**AN ORDINANCE ASSESSING RIGHT OF WAY PERMIT FEE
WITHIN THE TOWN OF SOUTH HILL**

BE IT ENACTED by the Town Council of the Town of South Hill, Virginia, in regular session assembled that:

Chapter 70 – Streets, Sidewalks and Other Public Places, Article II. – In General, Sec. 70-48 is repealed and replaced with the following language included in italics and underline below.

Secs. 70.48. – Permit, inspection fee and guarantee for work on, in or under right-of-way.

- (a) No work of any nature which involves a disturbance of the right-of-way or interferes with its free or unencumbered use shall be performed on, in or under the right-of-way of any street within the town, until a permit is first obtained from the town manager on forms which show compliance with those specifications and requirements set forth in the manual of permits duly adopted by the town council and a performance bond is posted in the amount of the estimated cost of construction, as determined by the town manager or their designee.
- (b) The inspection fee set forth in the permit manual shall be as established by the town council except when the inspection requires overtime wages. In such instances the permit holder shall reimburse the town for the overtime wages paid to the inspector.

Secs. 70-49—70-65. Reserved.

Done in the Town of South Hill, Virginia, this 14th day of October 2025.

Town of South Hill, Virginia

By: W. M. Moody
W. M. Moody, Mayor

ATTEST:


Leanne Feather, Clerk of Council

**AN ORDINANCE TO AMEND CERTAIN SECTIONS OF THE CODE OF THE
TOWN OF SOUTH HILL, VIRGINIA**

BE IT ENACTED by the Town Council of the Town of South Hill, Virginia, in regular session assembled that:

Chapter 86 – Utilities be amended to include revisions to Section 86-54. Deposits; cut-on fee. Updated language is underlined and in italics; language being removed is in strikethrough and red.

Sec. 86-54. Deposits; cut-on fee.

- (a) When the owner or tenant of any premises, otherwise, a consumer, makes application for water service to be furnished such premises, or when the party responsible for making payment for water service changes, he shall be required to make a deposit to guarantee the payment of the water bill and, if applicable, pay a cut-on fee before water service will be initiated or continued. If at the expiration of the time limited by this article for the payment of any such bill for any month, the consumer has failed to pay his water bill due for such month, such portion of the deposit as may be necessary shall be applied to the payment of such water bill. Thereupon, water service shall be scheduled for termination at such premises and shall not be continued or restored until the balance of such deposit is increased to the original amount thereof, and all penalties for delinquent payment are paid. When such consumer has the water service finally cut off, he shall, upon payment of all water bills, late payment fees, and other related charges, be entitled to the return of his deposit, or any balance thereof; provided, that if such consumer vacates the premises without notifying the water department and having the water service cut off, he shall forfeit any balance therefrom.
- (b) The amount of such required deposits and the cut-on fee shall be as follows:
 - (1) Residential customers:
 - a. In town \$100.00
 - b. Out of town \$150.00
 - (2) Commercial and industrial customers:
 - a. Consumption in excess of 20,000 gallons \$150.00
 - b. Consumption in excess of 40,000 gallons \$300.00
 - c. Consumption in excess of 100,000 gallons \$400.00
 - (3) Cut-on fee for all customers is ~~\$40.00~~\$50.00.

Done in the Town of South Hill, Virginia, this 14th day of October, 2025.

Town of South Hill, Virginia

By: W. M. Moody
W. M. Moody, Mayor

ATTEST:

Leanne Feather
Leanne Feather, Clerk of Council

**AN ORDINANCE TO AMEND CERTAIN SECTIONS OF THE CODE OF THE
TOWN OF SOUTH HILL, VIRGINIA**

BE IT ENACTED by the Town Council of the Town of South Hill, Virginia, in regular session assembled that:

Chapter 86 – Utilities be amended to include revisions to Section 86-56. Date of bills; penalties for delinquent payment; effect of nonpayment of bill or penalties. Updated language is underlined and in italics.

Sec. 86-56. Date of bills; penalties for delinquent payment; effect of nonpayment of bill or penalties.

- (a) Water service shall be billed as of the last day of each monthly billing period. Payment is due by 5:00 p.m. on the 21st of the month following the billing period, with a penalty of 15 percent of the outstanding amount to be added on the following business day. If any such bill is not paid by the 17th day of the second month following the due date by 5:00 p.m., an additional penalty of \$50.00 shall be added and water service shall be scheduled for termination.
- (b) If any payment is made via the U.S. Postal Service and postmarked after the 21st, the penalty shall be included on the next bill.
- (c) A notice shall be mailed to the customer at least ten business days before the scheduled service termination date, stating that the account is delinquent and will soon be subject to water service disconnection (the "Disconnection Notice"). The Disconnection Notice will serve as mail notification of cessation of service and will provide information on where the Town's policy regarding disconnection can be found on the Town's website.
- (d) After water service has been scheduled for termination as provided in subsection (c) above, it shall not be continued or restored until all current and past due water bills for the premises are paid together with all penalties due by certified funds.
- (e) Should the dates described in this section fall on a weekend, legal holiday, or when town offices are closed, payments shall be due by 5:00 p.m. on the first business day thereafter.
- (f) Notwithstanding any provision of this section to the contrary, pursuant to Section 15.2-2121.2 of the Code of Virginia of 1950, as amended, water service for any residential customer shall not be cut off on Fridays, weekends, state holidays, the day immediately preceding a state holiday or otherwise on a day when the forecasted temperature is at or above 92 degrees Fahrenheit within the 24 hours following the scheduled termination of water service.
- (g) The Town shall provide notice to residential customers in accordance with § 15.2-2121.3 by mail and, if an email address has been provided with such customer, by email. Such notices shall include a copy of this section and information on where the town's policy regarding disconnection can be found on the town's website, the amounts due and dates

required under this section and any payment plans and/or other assistance offered by the town. Each bill provided during any arrearage shall include the first date upon which service may be scheduled for termination under subsection (c) and the amount required under subsection (d) to continue service hereunder.

Done in the Town of South Hill, Virginia, this 14th day of October, 2025.

Town of South Hill, Virginia

By: W. M. Moody
W. M. Moody, Mayor

ATTEST:

Leanne Feather
Leanne Feather, Clerk of Council

**AN ORDINANCE ASSESSING BAD CHECK FEE
WITHIN THE TOWN OF SOUTH HILL**

WHEREAS, Virginia Code §15.2-106 empowers the Town of South Hill, Virginia (**the “Town”**) to adopt an ordinance which places a fee on those persons who pass bad checks onto the Town; and

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of South Hill, Virginia, that Section 78.4 of Chapter 78 – Taxation, Article I. – In General be repealed and amended to include the following language. Added language is included below in italics and underline.

Secs. 78.4. – Bad checks – Fee for writing to Town

Any person who utters, publishes or passes any check or draft or order for the payment of taxes or any other sums due, which is subsequently returned for insufficient funds or because there is no account or the account has been closed, or because such check, draft, or order was returned because a stop-payment order placed in bad faith on the check, draft or order by the drawer, shall incur a bad check fee in the amount of \$50.00. Such amount shall be added to the sum due, and shall be in addition to other penalties as provided by law.

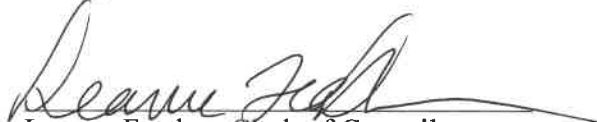
Secs. 78-5—78-35. Reserved.

Done in the Town of South Hill, Virginia, this 14th day of October, 2025.

Town of South Hill, Virginia

By: W.M. Moody
W. M. Moody, Mayor

ATTEST:


Leanne Feather, Clerk of Council

**CONCURRENT RESOLUTION OF THE MEMBER LOCALITIES OF THE
SOUTHSIDE PLANNING DISTRICT COMMISSION DISSOLVING AND
TERMINATING THE LAKE COUNTRY DEVELOPMENT CORPORATION,
TERMINATING THE RELATED JOINT POWERS AGREEMENT AND
TRANSFERRING THE ASSETS AND LIABILITIES OF THE CORPORATION TO
THE COMMISSION**

WHEREAS, in 1969 the Counties of Brunswick, Halifax and Mecklenburg, the Town (then City) of South Boston and the Town of South Hill (collectively, the "Member Localities") established the Southside Planning District Commission (the "Commission") as a public body corporate and politic under the predecessor to the Regional Cooperation Act (Title 15.2, Chapter 42, Sections 15.2-4200, et. seq., Code of Virginia (1950), as amended) (the "Act");

WHEREAS, in 1981 the Member Localities also organized the Lake Country Development Corporation (the "Corporation") as a Virginia non-stock, non-profit corporation of which the Member Localities are the members;

WHEREAS, in 1984 the Member Localities changed the Corporation to operate as a joint exercise of powers entity under Section 15.1-21 of the Code of Virginia (1950), as amended, as reflected in the joint powers agreement dated November 5, 1984 (the "Joint Powers Agreement"), by and between the Member Localities;

WHEREAS, the Commission was designated by the U.S. Department of Commerce, Economic Development Administration (the "EDA") as the grantee of certain awards to capitalize a revolving loan fund to make favorable financing available to local businesses, industries and governments within Planning District 13;

WHEREAS, the Commission designated the Corporation with the institutional and legal capacity to make and administer the revolving loan fund on behalf of the Commission;

WHEREAS, the revolving loan fund has been capitalized from various sources but principally by EDA award funds;

WHEREAS, at the Commission's request and pursuant to the Agreement to Release the EDA Federal Interest in a Revolving Fund Award (the "Defederalization Agreement") entered into between the EDA and the Commission in August of 2021, the EDA agreed to release certain federal interests in the above-described EDA award funds provided that the Commission continue to use such funds for activities that carry out the economic development purposes of the Public Works and Economic Development Act of 1965 (42 U.S.C. § 3121 et seq.) (the "PWEDA");

WHEREAS, the Defederalization Agreement provides that the EDA may require the return of any misspent portion of the award funds;

WHEREAS, the Commission and the Corporation maintain separate boards of directors and identities, but the Corporation is administered by Commission staff;

WHEREAS, Commission staff and the Member Localities have found it increasingly difficult to identify board members for the Corporation and to obtain quorums for Corporation board and loan committee meetings;

WHEREAS, in recent years the administrative expenses of the Corporation, including for an audit and the preparation of the IRS Form 990, have far exceeded the income from the revolving loan fund;

WHEREAS, at its meeting on July 24, 2025, the Commission authorized the Executive Director of the Commission to consult Commission counsel regarding the possible dissolution and termination of the Corporation and to seek the approval of the Executive Committee of the Commission to proceed with such dissolution and termination if counsel provided positive feedback;

WHEREAS, Commission counsel has noted that, among other things, the current form of Section 15.2-4205 of the Act authorizes the Commission, without the need for the Corporation or any other intervening entity, to apply for and accept, disburse and administer, for itself or for Member Localities so requesting, loans and grants of money or materials or property at any time from any private or charitable source or the United States of America or the Commonwealth of Virginia, or any agency or instrumentality thereof and Section 15.2-4218 authorizes any of the Member Localities in Planning District 13 to appropriate funds directly to the Commission for such purposes;

WHEREAS, Commission staff, following consultation with Commission counsel, has determined that the Commission currently has the institutional and legal capability to operate a revolving loan fund program and otherwise undertake the functions of the Corporation in accordance with the PWEDA and other applicable federal and Virginia laws and has recommended that the Corporation be dissolved and terminated, the Joint Powers Agreement be terminated and the assets and liabilities of the Corporation be transferred to the Commission;

WHEREAS, both the Corporation's articles of incorporation and the Joint Powers Agreement provide that in the event of the dissolution of the Corporation, the assets of the Corporation shall be distributed under the direction of the directors of the Corporation only to certain recipients, which include the Member Localities for use exclusively for public purposes; and

WHEREAS, the Executive Committee of the Commission at its meeting on September 15, 2025, adopted a resolution to request the governing bodies of the Member Localities to dissolve and terminate the Corporation, terminate the Joint Powers Agreement and cause the transfer of the assets and liabilities of the Corporation to the Commission for continued use as a revolving loan fund or for other purposes in accordance with the PWEDA and other applicable federal and Virginia laws;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF SOUTH HILL, VIRGINIA, THAT:

1. It is hereby found and determined that the dissolution and termination of the Corporation, the termination of the Joint Powers Agreement and the transfer of the assets and liabilities of the Corporation to the Commission for continued use as a revolving loan fund or for other purposes in accordance with the PWEDA and other applicable federal and Virginia laws will promote the public health, safety, convenience and welfare of the Town of South Hill, Virginia, and the rest of Planning District 13.

2. Hereby approved are the dissolution and termination of the Corporation, the termination of the Joint Powers Agreement and the transfer of the assets and liabilities from the Corporation to the Commission for continued use as a revolving loan fund or for other purposes in accordance with the PWEDA and other applicable federal and Virginia laws.

3. If this Concurrent Resolution is adopted by the governing bodies of the other Member Localities, the Board of Directors and officers of the Corporation are authorized and directed to take such actions and to execute and deliver all certificates and other documents and instruments as may be considered necessary or desirable to effect the dissolution and termination of the Corporation, the termination of the Joint Powers Agreement and the transfer of the assets and liabilities of the Corporation to the Commission to be used for above-described purposes.

4. This Concurrent Resolution shall take effect immediately upon adoption by the governing bodies of all of the Member Localities.

ADOPTED at a regular meeting of Council this 14th day of October, 2025, the roll call vote being as follows:

	VOTING AYE	VOTING NAY	ABSENT
Randy Crocker	✓		
Lillie Feggins Boone	✓		
Jenifer Freeman-Hite	✓		
Ashley C. Hardee	✓		
Gavin Honeycutt	✓		
Delores Luster	✓		
Carl L. Sasser, Jr.	✓		
Michael Smith	✓		

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly convened meeting of Town Council for the Town of South Hill, Virginia, on the 14th day of October, 2025, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

By: W. M. Moody
W. M. "Mike" Moody, Mayor

ATTEST:

Leanne Feather
Leanne Feather, Town Clerk